**INSTRUCTIONS FOR REQUESTING A SOCIAL WORKER: Panel**

1. Panel attorney should contact their assigning attorney about retaining a social worker.
2. The assigning attorney should provide a social work services form to the panel attorney to complete and send via email to Director of Social Work, Terri Collins-Green, at [terri.green@maryland.gov](mailto:terri.green@maryland.gov).
3. Terri Collins-Green will determine the appropriate social work supervisor to complete the assignment based on jurisdiction of the assignment.
4. Once the assignment has been made by the social work supervisor, the assigned social worker will contact the panel attorney.